

September 02, 2021

The Manager
The Department of Corporate Services
BSE Limited
P. J. Towers,
Dalal Street, Mumbai - 400 001
Scrip Code - 540775

The Manager
The Listing Department
National Stock Exchange of India Limited
Exchange Plaza, Bandra Kurla Complex,
Bandra (East), Mumbai - 400 051
Symbol – KHADIM

Dear Sir / Madam,

Subject: 40th Annual General Meeting (AGM) of Khadim India Limited (the “Company”) scheduled to be held on Wednesday, September 28, 2021 at 11:30 a.m. IST through Video Conferencing (“VC”) / Other Audio Visual Means (“OAVM”)

With reference to our letter dated August 11, 2021, please be informed that the 40th AGM of the Company will be held through VC / OAVM i.e., without the physical presence of Members at a common venue, in compliance with the provisions of the Companies Act, 2013 (as amended) and rules made thereunder, SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 (“Listing Regulations”), General Circulars No. 14/2020 dated April 8, 2020, No. 17/2020 dated April 13, 2020, No. 20/2020 dated May 5, 2020 and No. 02/2021 dated January 13, 2021 issued by the Ministry of Corporate Affairs (MCA) (hereinafter collectively referred to as the “MCA Circulars”) and Circulars No. SEBI/HO/CFD/CMD1/CIR/P/2020/79 dated May 12, 2020 and SEBI/HO/CFD/CMD2/CIR/P/2021/11 dated January 15, 2021 issued by the Securities and Exchange Board of India (SEBI).

The Notice of the AGM and Annual Report of the Company, inter alia, containing the financial statements and other statutory reports for the financial year ended March 31, 2021 will be sent only by e-mail to those Members whose e-mail addresses are registered with the Company / Depositories / Registrar & Share Transfer Agent (RTA) of the Company, Link Intime India Private Limited, in accordance with the MCA Circulars and the aforesaid SEBI Circulars.

Further, the following details will be provided in the Notice of the AGM:

- i. Instructions for registering / updating e-mail addresses;
- ii. Instructions for attending the AGM through VC / OAVM; and
- iii. Casting vote through remote e-voting before the AGM and e-voting during the AGM.

The Company has fixed **Tuesday, September 21, 2021** as the "**Cut-off Date**" for the purpose of determining the members eligible to vote on the resolutions set out in the Notice of the AGM or to attend the AGM.

Kindly take the same on your record.

Thanking You,

Yours faithfully,

For **Khadim India Limited**

Company Secretary & Head - Legal
ICSI Membership No.: A21358



frontoffice@khadims.com



033-4009 0501



033-4009 0500

www.khadims.com

KHADIM INDIA LIMITED

CIN : L19129WB1981PLC034337

REGISTERED OFFICE : 7TH FLOOR, TOWER C, DLF IT PARK, 08 MAJOR ARTERIAL ROAD, BLOCK AF, NEW TOWN (RAJARHAT), KOLKATA - 700 156
CITY OFFICE : 7A, LINDSAY STREET, KOLKATA - 700 087